

# Follett Digital Reader Quick Reference Guide

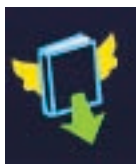
## Library View



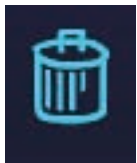
**Thumbnail View:** Default Library View shows a thumbnail image of the eBooks that have been downloaded to the Reader with the title beneath each image.



**Cover Flow View:** Shows a larger image of the eBooks that have been downloaded. Click on each title or move the slider bar to “flow” the titles.



**Return Book:** Removes an eBook from the Library View before the end the circulation period. Tell your librarian it was returned early to make sure the book is available to other users.



**Delete Book:** Removes an eBook from the Library View after the circulation period has expired.



**More Information:** Opens the Title Information panel, providing details like the author and publisher, printing and copy & paste rights, and the circulation expiration time for the title.

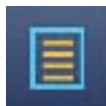
## Reader View



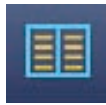
**Show All Books:** Switches to Library View, closing the current book.



**Search:** Search for specific words or phrases. Each click on the binoculars finds the next instance of the word or phrase.



**One-Page View:** Displays the eBook one page at a time.



**Two-Page View:** Displays the eBook two pages at a time; mimicking the view of a traditional print book.



**GoTo Page:** Navigates to a specific page in the eBook.



**Jump to First Page:** Jumps to the front cover or first page of the eBook.



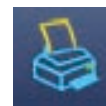
**Previous Page:** ‘Flips’ to the preceding page in the eBook.



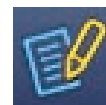
**Next Page:** ‘Flips’ to the next page in the eBook.



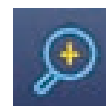
**Jump to Last Page:** Jumps to the back cover or last page of the eBook.



**Print:** Opens the print dialog box, if printing is permitted by the publisher.



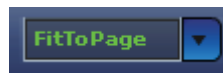
**Add Note:** Allows users to create notes, or highlighted notes to help find important information within the eBook.



**Zoom In:** Increases the size of the eBook text.



**Zoom Out:** Decreases the size of the eBook text.



**Sizing Options:** Allows users to select from a wide variety of display sizes from 10% up to 1600% of normal size. Options also include Fit to Width, Height, Visible or Page.

### Book Info

**Book Info:** Shows details about the eBook that is open including Title, Author, Publisher, Print and Copy & Paste rights.

### Bookmarks

**Bookmarks:** Publisher provided chapter headings or points of interest in the eBook can be seen if available. Bookmarks can be used as a shortcut to specific sections of an eBook.

### Notes

**Notes:** Lists the Notes the user has made in the eBook.